

**BROADALBIN-PERTH CENTRAL SCHOOL
MISSION STATEMENT**

Broadalbin-Perth Central School District provides a stimulating and safe environment of success for lifelong learning. Students of all ages will develop intellectually, emotionally, creatively, socially and physically through the cooperative efforts of school and community, all...

STRIVING FOR EXCELLENCE

**BOARD OF EDUCATION
REORGANIZATIONAL MEETING AGENDA**

A Re-organizational meeting of the Board of Education of the Broadalbin-Perth Central School District, Thursday, July 2, 2009, at 7:00 p.m., in the High School Conference Room.

1. Flag Salute
2. Call to order (Clerk)
3. Administer Oath of Office to new Board Members
4. Election of President of the Board of Education for the school year 2009-2010. Oath of Office.
5. Election of Vice-President of the Board of Education for the school year 2009-2010. Oath of Office.
6. Appointment of Officers:
RESOLVED: that the District appoints Mrs. Jeanne Johnson to serve as District Treasurer for the 2009-2010 school year.
RESOLVED: that the District appoints Mrs. Georgia Baldwin as District Clerk for the 2009-2010 school year.

SALARIES OF TREASURER, AND CLERK

RESOLVED: that the salaries of the District Treasurer, and District Clerk be established in accordance with the 2009-2010 school budget. The salary of the District Treasurer is fixed at \$48,994.00 for the 2009-2010 school year. The salary of the District Clerk is fixed at \$4,796.00 for the 2009-2010 school year.

7. **OTHER APPOINTMENTS**

RESOLVED: that the following appointments and stipends are established in accordance with the 2009-2010 school budget:

<u>APPOINTMENTS</u>	<u>APPOINTEE</u>	<u>STIPEND</u>
Claims Auditor	Ann Morck	\$ 2,252.00
School Physician	Lawrence Horowitz	\$26,918.70
School Attorney	Girvin & Ferlazzo, P.C.	\$6,000 Retainer
Bond Counsel	Girvin & Ferlazzo, P.C.	Hourly Rate as required.
Purchasing Agent	Stephen Tomlinson	
District Auditor	WEST and Co.	\$15,000.00
School Lunch Hearing Officer	Marco Zumbolo	
School Lunch Verification Officer	Toby Ortell	
Tax Collector	Janet Sweet	\$3,475.00
Co-Curricular Activity	Ann Morck	\$1,417.00
Treasurers	Toby Ortell	\$1,417.00
Records Access Officer	Marco Zumbolo	
Records Management Officer	Marco Zumbolo	
Fulmont Workers Compensation		
Trust Representatives	Marco Zumbolo	
	Toby Ortell	
Chief Information Officer	Marco Zumbolo	

Chairperson for Committee on Special Education and

Lisa VanSchaick

Erin Compani

Chairperson for Pre-School Committee on Special Education

Christine Foglia

Lauren Christiano

Fulmont Health Trust Group

Christine Foglia

School Representatives

Marco Zumbolo

Independent Evaluators for Special Education

Toby Ortell

McKinney-Vento Liaison

Christine Foglia

**BROADALBIN-PERTH CENTRAL SCHOOL DISTRICT
INDEPENDENT EDUCATIONAL EVALUATIONS
2009-2010**

<i>Type of Evaluation</i>	<i>Agency</i>	<i>Cost</i>
ADD/ ADHD	Family Counseling Center Dr. Marballi 11 Broadway, Gloversville (518) 725-4310 St. Mary's Mental Health Children's Clinic Dr. Marballi 8 Northampton Road, Amsterdam 12010 (518) 843-7520 Mohawk Valley Medical Arts Dr. Saha 2500 Riverfront Center, Amsterdam 12010 (518) 842-3545	Not to exceed \$750.00
Audiological Evaluation	Amsterdam Memorial Hospital/ Sunnyview has the contract (518) 841-3514	Not to exceed \$300.00
Neurological Evaluation	Albany Medical Center Pediatric Child Neurology 43 New Scotland Avenue, Albany 12208 (518) 262-5226	Not to exceed \$500.00
Neuropsychological Evaluation	Children's Nueropsychological Services Paula Zuffante, Ph.D 834 Kenwood Avenue, Slingerlands 12159 (518) 439-1641 Dr. Tobie Dorn Pediatric Neuropsychologist 62 Hackett Blvd, Albany (518) 463-3414 <u>Albany Neuropsychological Associates</u> 1740 Western Avenue, Albany (518) 464-5060	Not to exceed \$2,000.00

<i>Type of Evaluation</i>	<i>Agency</i>	<i>Cost</i>
Neuropsychological Evaluation	<p>Sunnyview Hospital Andrew Hess, Ph.D 1270 Belmont Avenue, Schenectady (518) 382-4522</p>	Not to exceed \$2,000.00
Occupational Therapy	<p>Advanced Therapy One Rapp Road, Albany 12203 (518) 867-3061 Amsterdam Memorial Hospital 4988 State Highway 30, Amsterdam (518) 841-3630 Sunnyview Hospital 1270 Belmont Avenue, Schenectady (518) 382-4513</p>	Not to exceed \$300.00
Physical Examination	<p><u>Dr. Horowitz</u> School District Physician 142 Steele Avenue Gloversville (518) 773-7520</p>	Per contract with District
Physical Therapy	<p>Advanced Therapy One Rapp Road Albany 12203 867-3061 Amsterdam Memorial Hospital 4988 State Highway 30 Amsterdam (518) 841-3630 Sunnyview Hospital 1270 Belmont Avenue Schenectady (518) 382-4530</p>	Not to exceed \$300.00

<u>Type of Evaluation</u>	<u>Agency</u>	<u>Cost</u>
Psycho-Educational Assessment	<p align="center">HFM BOCES 2755 State Highway 67 Johnstown, 12095 (518) 736-4352</p>	Not to exceed \$1,500.00
Literacy Assessment	<p align="center"><u>College of Saint Rose</u> Richard Medved, Ph.D Western Avenue, Albany (518) 454-5149</p>	Not to exceed \$750.00
Psychological Evaluation	<p align="center">Albany Psychological Associates 1740 Western Avenue, Albany (518) 464-4440</p> <p align="center"><u>Campbell House Psychological Associates</u> 101 State Street Schenectady 12305 Karen Peper, Educational Consultant Dr. Gina Cosgrove, Psychologist (518) 346-0762</p> <p align="center"><u>Northeast Psychological Associates</u> 435 New Karner Road, Albany (518) 456-2060</p> <p align="center">Sunnyview Hospital Andrew Hess, Ph. D. 1270 Belmont Avenue, Schenectady (518) 382-4522</p> <p align="center">Saratoga Psychological Associates, PC Frank Arcangelo, Ph.D 63 Franklin Street, Saratoga (518) 587-0499 ext. 323</p>	Not to exceed \$2,000.00
Psychiatric Evaluation	<p align="center">St. Mary's Hospital Mental Health Children's Clinic 8 Northampton Road, Amsterdam (518) 843-7520</p> <p align="center">Ellis Hospital 1101 Nott Avenue, Schenectady (518) 243-4000</p> <p align="center">Four Winds -Saratoga 30 Crescent Avenue, Saratoga (518) 581-5015</p>	Not to exceed \$2,000.00

Type of Evaluation	Agency	Cost
Psychiatric Evaluation cont'd	Mohawk Valley Psychiatric Center 1400 Noyes Street Utica, New York 13502 (315) 797-6800	Not to exceed \$2,000.00
Speech and Language Evaluation	Advanced Therapy One Rapp Road Albany 12203 (518) 867-3061 Amsterdam Memorial Hospital 4988 State Highway 30, Amsterdam (518) 841-3514 Sunnyview Hospital 1270 Belmont Avenue, Schenectady (518) 382-4550	Not to exceed \$300.00
Speech and Language Learning Assessment	Sunnyview Hospital Kim Salmon Pediatric Coordinator of Speech and Hearing 1270 Belmont Avenue, Schenectady (518) 382-4550	Not to exceed \$1,750.00

Additional evaluations and providers may be available depending on the individual needs of the students.

IMPARTIAL HEARING OFFICERS CERTIFIED FOR BROADALBIN-PERTH CS HEARINGS

The Impartial Hearing Officer will be appointed based on the person who is next in line on the rotational list maintained by the Impartial Hearing Officer Reporting System found at <http://portal.nysed.gov>.

SCHOOL PSYCHOLOGIST AUTHORIZED TO SERVE ON COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Lisa Van Schaick

Erin Compani

PARENT MEMBERS OF COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

CPSE & CSE

Julie Carson Laurie Tambasco
Shelley Murphy Debbie Walters

CSE ONLY

Judy Bickmeyer Linda Selby

SURROGATE PARENTS FOR COMMITTEE ON SPECIAL EDUCATION

Judy Bickmeyer, Linda Selby

8. **RESOLUTION IMPARTIAL HEARING OFFICERS:**

Whereas, the Broadalbin-Perth Central School is annually required to establish compensation rates for Impartial Hearing Officers, and

Whereas, a survey of surrounding school districts revealed a range of approved compensation rates, and **Whereas**, the rates established will be reviewed at the July 2009-2010 re-organizational meeting,

Now Therefore Be It Resolved, that the district establishes that the rate of compensation not exceed one-hundred dollars (\$100) per hour for pre-hearing, hearing, and post-hearing activities, and

Be It Further Resolved, that the IHO's will be reimbursed for automotive travel expenses at the Federal rate per mile, up to 100 miles, reasonable meal expenses on the date of the hearing, and for mailing costs.

9. **BONDING OF DISTRICT TREASURER**

RESOLVED, that the District Treasurer of this District be required to secure a Surety Bond in the amount of Three Million Dollars (\$3,000,000) as security for the funds of this District which she may have in her possession and present same for the approval of the Board of Education; this amount being about 12% of the total budget. It is understood and agreed that the premium of said bond is a proper charge against this school district.

10. **DESIGNATE DEPOSITORY OF DISTRICT FUNDS AND RECEIVER OF TAXES**

RESOLVED, that Citizens Bank, and any commercial bank doing business in Fulton County be, and they are hereby designated, official depositories of all funds of the Broadalbin-Perth Central School District until June 30, 2010, and

RESOLVED, that the Citizens Bank be designated receiver of taxes for 2009-2010.

11. **DESIGNATE DEPOSITORY OF FUNDS FOR INVESTMENT**

RESOLVED, that the Assistant Superintendent and District Treasurer with the approval of the Chief School Officer, are authorized to invest all funds including proceeds of obligations, temporary surplus funds, and reserve funds in Certificates of Deposit or Time Deposit accounts in a bank or trust company authorized to do business in New York State, obligations of New York State, and repurchase agreements in obligations of the United States.

12. **ISSUE OF VOUCHERS AND PAYROLL CHECKS**

RESOLVED, that this Board of Education shall adopt and use an approved form of voucher checks for the payment of all monies expended, which shall require the signature of the District Clerk and District Treasurer to make them valid.

RESOLVED, that the District Treasurer is authorized to sign payroll checks.

RESOLVED, that the payroll account clerk is authorized to sign checks on the Trust and Agency Fund and in the absence of the payroll account clerk, the District Treasurer is authorized to sign checks on the Trust and Agency Fund.

RESOLVED, that the District Clerk and District Treasurer be authorized to issue a check from the appropriate funds to cover all payrolls as they fall due which are properly certified by the Chief School Officer.

13. **ISSUE OF VOUCHERS AND CHECKS – CO-CURRICULAR FUNDS:**
RESOLVED, that this Board of Education adopts and authorizes an approved voucher system for the payment of all monies from the co-curricular accounts.
RESOLVED, that the co-curricular treasurer's are authorized to sign checks drawn on the co-curricular account. Further, the Assistant Superintendent is authorized to sign checks in the absence of the treasurer.
14. **BOND ISSUE PAYMENT**
RESOLVED, that the District Clerk and District Treasurer be authorized to issue checks in payment for all bond issues as they fall due in the 2009-2010 school year.
15. **AUTHORIZATION TO BORROW FUNDS**
RESOLVED, that the District Treasurer, with the approval of the Chief School Officer, be authorized to borrow up to \$150,000 for the 2009-2010 school year, reporting such borrowing to the Board through the budget report.
16. **LOANS TO OTHER ACCOUNTS**
RESOLVED, that the District Treasurer be authorized to loan money to the Federal and/or School Lunch Funds when necessary, with a ceiling of \$300,000.00 aggregate, reporting such loans to the Board through the budget report.
17. **TRANSFER OF FUNDS**
RESOLVED, that the Chief School officer or designee be authorized to transfer funds within line items of the same functional unit of expense, reporting such through the budget report.
18. **PETTY CASH**
RESOLVED, that the following petty cash funds be established in the amounts indicated and the individual designated be charged with responsibility to administer and properly account for petty cash funds in his/her care.
- | <u>LOCATION</u> | <u>INDIVIDUAL</u> | <u>AMOUNT</u> |
|------------------------|--------------------------|----------------------|
| District Office | Georgia Baldwin | \$50.00 |
| High School | Narda Giaconia | \$50.00 |
| Middle School | Kim Armer | \$50.00 |
| High School Athletic | Adam Barnhart | \$200.00 |
| Bus Garage | Bonnie Horton-Olbie | \$50.00 |
| Food Service | George Hanstein | |
| | Broadalbin | \$100.00 |
| | Perth | \$100.00 |
19. **OFFICIAL NEWSPAPER**
RESOLVED, that the Leader Herald and The Recorder be designated the official newspapers for the District for the 2009-2010 school year.
20. **REGULAR MONTHLY MEETING**
RESOLVED, that the regular monthly meeting of the Board of Education be designated the third Monday of each month at 6:45 p.m., prevailing time with the following exceptions:
Change January 18th (Martin Luther King Day) to January 25th; and February 15th (Winter Break) to February 22nd.

21. **CERTIFICATION OF PAYROLL**
RESOLVED, that the Superintendent is to certify all district payrolls during the course of the 2009-2010 school year.

22. **COMPLIANCE WITH STATUTES**
RESOLVED, that the Broadalbin-Perth Board of Education will comply with all Federal and State laws and regulations in connection with the administration of any Federally funded programs during the 2009-2010 school year.

23. **CELLULAR TELEPHONE APPROVED USED LIST** for the 2009-10 school year.
Resolved, that the employees listed below are approved to utilize District owned cellular telephones according to Board of Education Policy.

Bonnie Horton-Olbie – Dispatcher	Stephen Tomlinson – Superintendent of Schools
Dominic Simeone – Custodian (pm hours)	Marco Zumbolo – Assistant Superintendent
Suzanne Edwards – Custodian (pm hours)	Robin Blowers – High School Principal
Jack Jones – Head Mechanic	Wayne Bell – Middle School Principal
Clayton Berry – Mechanic	Daniel Casey – Intermediate School Principal
Michele Hatala-Spaulding – Mechanic	Terry LaFountain – Primary School Principal
Rick Zajaceskowski – Maintenance Mechanic	Christine Foglia – Director of Special Programs
Peter Swartz – Director of Buildings & Grounds	Adam Barnhart – Athletic Director
Robert Boswell – Maintenance Mechanic	Wendy Warren-Bowman – Network Analyst
George Hanstein – Food Service Director	Cory Romriell – Groundskeeper

24. **INTERSCHOLASTIC ATHLETIC TICKET PRICES**
Resolved, that the admission charges listed below are approved for the 2009-2010 school year.

	<u>2009-10</u>	<u>2008-09</u>	<u>2007-08</u>	<u>2006-07</u>	<u>2005-06</u>	<u>2004-05</u>
Student:	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$1.00
Adult	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$2.00
Family Rate	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$5.00

25. **APPROVED CHARGES FOR COPYING MACHINES AND FAX MACHINES**
Resolved, that the charges for personal photocopies or faxed materials is established at the rates listed below for the 2009-10 school year.

\$.30	Per page copied.	\$1.00	Per page faxed.
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26. **REIMBURSEMENT RATES FOR APPROVED BUSINESS RELATED MILEAGE**
Resolved, that the rate for mileage reimbursement associated with a personal vehicle utilized for approved business travel is established below for the 2009-10 school year.

IRS Rate per mile

27. **EXECUTIVE SESSION** – Personnel

28. **ADJOURN**