

**BROADALBIN-PERTH CENTRAL SCHOOL
MISSION STATEMENT**

Broadalbin-Perth Central School District provides a stimulating and safe environment of success for lifelong learning. Students of all ages will develop intellectually, emotionally, creatively, socially and physically through the cooperative efforts of school and community, all...

STRIVING FOR EXCELLENCE

**BOARD OF EDUCATION
REORGANIZATIONAL MEETING AGENDA**

A Re-organizational meeting of the Board of Education of the Broadalbin-Perth Central School District, Wednesday, July 6, 2011, at 5:30 p.m., in the District Office.

1. Flag Salute
2. Call to order (Clerk)
3. Administer Oath of Office to new Board Members
4. Election of President of the Board of Education for the school year 2011-2012. Oath of Office.
5. Election of Vice-President of the Board of Education for the school year 2011-2012. Oath of Office.
6. Appointment of Officers:
RESOLVED: that the District appoints Mr. Marco Zumbolo to serve as District Treasurer/School Business Administrator for the 2011-2012 school year.
RESOLVED: that the District appoints Mrs. Georgia Baldwin as District Clerk for the 2011-2012 school year.

SALARIES OF TREASURER, AND CLERK

RESOLVED: that the salaries of the District Treasurer/School Business Administrator, and District Clerk be established in accordance with the 2011-2012 school budget. The salary of the District Treasurer/School Business Administrator is fixed at \$98,345 for the 2011-2012 school year. The salary of the District Clerk is fixed at \$4,940.00 for the 2011-2012 school year.

7. **OTHER APPOINTMENTS**

RESOLVED: that the following appointments and stipends are established in accordance with the 2011-2012 school budget:

<u>APPOINTMENTS</u>	<u>APPOINTEE</u>	<u>STIPEND</u>
Claims Auditor	Ann Morck	\$ 2,320.00
School Physician	Lawrence Horowitz	\$28,558.05
School Attorney	Girvin & Ferlazzo, P.C.	\$25,000 Retainer
Bond Counsel	Girvin & Ferlazzo, P.C.	Hourly Rate as required.
Purchasing Agent	Stephen Tomlinson	
District Auditor	WEST and Co.	\$15,900.00 need to update
School Lunch Hearing Officer	Marco Zumbolo	
School Lunch Verification Officer	Toby Ortell	
Tax Collector	Janet Sweet	\$3,580.00
Co-Curricular Activity	Ann Morck	\$1,460.00
Treasurers	Toby Ortell	\$1,460.00
Records Access Officer	Marco Zumbolo	
Records Management Officer	Marco Zumbolo	
Fulmont Workers Compensation		
Trust Representatives	Marco Zumbolo	
	Toby Ortell	

Chief Information Officer	Marco Zumbolo		
Chairperson for Committee on Special Education		Lisa VanSchaick	\$2,563.15
		Erin Compani	\$3,092.30
		Christine Foglia	
Chairperson for Pre-School Committee on Special Education		Erin Compani	\$2,474.00
		Christine Foglia	
Fulmont Health Trust Group		Marco Zumbolo	
School Representatives		Toby Ortell	
Independent Evaluators for Special Education			
McKinney-Vento Liaison		Christine Foglia	

**BROADALBIN-PERTH CENTRAL SCHOOL DISTRICT
INDEPENDENT EDUCATIONAL EVALUATIONS
2011-2012**

<i>Type of Evaluation</i>	<i>Agency</i>	<i>Cost</i>
ADD/ ADHD	<p>Family Counseling Center Dr. Valentine, Psychiatrist Fran Locascio, Nurse Practitioner 11 Broadway, Gloversville (518) 725-4310</p> <p>St. Mary's Mental Health Children's Clinic Dr. Marballi 8 Northampton Road, Amsterdam 12010 (518) 843-7520</p> <p>Mohawk Valley Medical Arts Dr. Saha 2500 Riverfront Center, Amsterdam 12010 (518) 842-3545</p>	Not to exceed \$750.00
Audiological Evaluation	<p>Sunnyview Hospital 1270 Belmont Avenue, Schenectady (518) 382-4550</p>	Not to exceed \$1,000.00
Autism Spectrum Disorders	<p><u>Campbell House Psychological Associates</u> 101 State Street Schenectady 12305 Karen Peper, Educational Consultant Dr. Gina Cosgrove, Psychologist (518) 346-0762</p>	Not to exceed \$1,500.00
Neurological Evaluation	<p>Albany Medical Center Pediatric Child Neurology 43 New Scotland Avenue, Albany 12208 (518) 262-5226</p>	Not to exceed \$2,000.00
Neuropsychological Evaluation	<p>Children's Neuropsychological Services Paula Zuffante, Ph.D 834 Kenwood Avenue, Slingerlands 12159 (518) 439-1641</p> <p>Dr. Tobie Dorn Pediatric Neuropsychologist 62 Hackett Blvd, Albany (518) 463-3414</p> <p><u>Albany Neuropsychological Associates</u> Dr. Deborah Kundert 1740 Western Avenue, Albany</p>	Not to exceed \$2,750.00

	<p>(518) 464-5060 Sunnyview Hospital Andrew Hess, Ph.D 1270 Belmont Avenue, Schenectady (518) 382-4522</p>	
<p>Occupational Therapy/ Physical Therapy</p>	<p>Advanced Therapy One Rapp Road Albany, New York 12203 (518) 867-3061 Amsterdam Memorial Hospital 4988 State Highway 30 Amsterdam 12010 (518) 841-3630 Sunnyview Hospital 1270 Belmont Avenue, Schenectady (518) 382-4513</p>	<p>Not to exceed \$500.00</p>

<i>Type of Evaluation</i>	<i>Agency</i>	<i>Cost</i>
Psycho-Educational Assessment	<p>HFM BOCES 2755 State Highway 67 Johnstown, 12095 (518) 736-4352</p> <p>Sunnyview Hospital Andrew Hess, Ph.D 1270 Belmont Avenue, Schenectady (518) 382-4522</p>	Not to exceed \$1,500.00
Literacy Assessment	<p><u>College of Saint Rose</u> Lori Strong, Ph.D Western Avenue, Albany (518) 454-5149</p>	Not to exceed \$750.00
Psychological Evaluation	<p>Albany Psychological Associates 1740 Western Avenue, Albany (518) 464-4440</p> <p><u>Campbell House Psychological Associates</u> 101 State Street Schenectady 12305 Karen Peper, Educational Consultant Dr. Gina Cosgrove, Psychologist (518) 346-0762</p> <p><u>Northeast Psychological Associates</u> 435 New Karner Road, Albany (518) 456-2060</p> <p>Sunnyview Hospital Andrew Hess, Ph. D. 1270 Belmont Avenue, Schenectady (518) 382-4522</p> <p>Saratoga Psychological Associates, PC Frank Arcangelo, Ph.D 63 Franklin Street, Saratoga (518) 587-0499 ext. 323</p>	Not to exceed \$2,000.00
Psychiatric Evaluation	<p>St. Mary's Hospital Mental Health Children's Clinic 8 Northampton Road, Amsterdam (518) 843-7520</p> <p>Ellis Hospital 1101 Nott Avenue, Schenectady (518) 243-4000</p> <p>Four Winds -Saratoga 30 Crescent Avenue, Saratoga (518) 581-5015</p> <p>Mohawk Valley Psychiatric Center 1400 Noyes Street Utica, New York 13502 (315) 797-6800</p>	Not to exceed \$2,000.00
Speech and Language Evaluation	<p>Advanced Therapy One Rapp Road Albany, New York 12203 (518) 867-3061</p> <p>Amsterdam Memorial Hospital 4988 State Highway 30 Amsterdam 12010 (518) 841-3630</p> <p>Sunnyview Hospital 1270 Belmont Avenue, Schenectady (518) 382-4550</p>	Not to exceed \$300.00

<u>Type of Evaluation</u>	<u>Agency</u>	<u>Cost</u>
Speech and Language Learning Assessment	Sunnyview Hospital Kim Salmon Pediatric Coordinator of Speech and Hearing 1270 Belmont Avenue, Schenectady (518) 382-4550	Not to exceed \$1,750.00

Additional evaluations and providers may be available depending on the individual needs of the students.

IMPARTIAL HEARING OFFICERS CERTIFIED FOR BROADALBIN-PERTH CS HEARINGS

The Impartial Hearing Officer will be appointed based on the person who is next in line on the rotational list maintained by the Impartial Hearing Officer Reporting System found at <http://portal.nysed.gov>.

SCHOOL PSYCHOLOGIST AUTHORIZED TO SERVE ON COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Lisa Van Schaick

Erin Compani

PARENT MEMBERS OF COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

CPSE – Sharon Smith

CSE – Laurie Tambasco

SURROGATE PARENT FOR COMMITTEE ON SPECIAL EDUCATION

Laurie Tambasco

8. **RESOLUTION IMPARTIAL HEARING OFFICERS:**

Whereas, the Broadalbin-Perth Central School is annually required to establish compensation rates for Impartial Hearing Officers, and

Whereas, a survey of surrounding school districts revealed a range of approved compensation rates, and

Whereas, the rates established will be reviewed at the July 2011-2012 re-organizational meeting,

Now Therefore Be It Resolved, that the district establishes that the rate of compensation not exceed one-hundred dollars (\$100) per hour for pre-hearing, hearing, and post-hearing activities, and

Be It Further Resolved, that the IHO's will be reimbursed for automotive travel expenses at the Federal rate per mile, up to 100 miles, reasonable meal expenses on the date of the hearing, and for mailing costs.

9. **BONDING OF DISTRICT TREASURER**

RESOLVED, that the District Treasurer of this District be required to secure a Surety Bond in the amount of Three Million Dollars (\$3,000,000) as security for the funds of this District which he may have in his possession and present same for the approval of the Board of Education; this amount being about 12% of

the total budget. It is understood and agreed that the premium of said bond is a proper charge against this school district.

10. **DESIGNATE DEPOSITORY OF DISTRICT FUNDS AND RECEIVER OF TAXES**
RESOLVED, that Citizens Bank, and any commercial bank doing business in Fulton County be, and they are hereby designated, official depositories of all funds of the Broadalbin-Perth Central School District until June 30, 2012, and
RESOLVED, that the Citizens Bank be designated receiver of taxes for 2011-2012.
11. **DESIGNATE DEPOSITORY OF FUNDS FOR INVESTMENT**
RESOLVED, that the District Treasurer/School Business Administrator with the approval of the Chief School Officer, are authorized to invest all funds including proceeds of obligations, temporary surplus funds, and reserve funds in Certificates of Deposit or Time Deposit accounts in a bank or trust company authorized to do business in New York State, obligations of New York State, and repurchase agreements in obligations of the United States.
12. **ISSUE OF VOUCHERS AND PAYROLL CHECKS**
RESOLVED, that this Board of Education shall adopt and use an approved form of voucher checks for the payment of all monies expended, which shall require the signature of the District Clerk and District Treasurer to make them valid.
RESOLVED, that the District Treasurer is authorized to sign payroll checks.
RESOLVED, that the payroll account clerk is authorized to sign checks on the Trust and Agency Fund and in the absence of the payroll account clerk, the District Treasurer is authorized to sign checks on the Trust and Agency Fund.
RESOLVED, that the District Clerk and District Treasurer be authorized to issue a check from the appropriate funds to cover all payrolls as they fall due which are properly certified by the Chief School Officer.
13. **ISSUE OF VOUCHERS AND CHECKS – CO-CURRICULAR FUNDS:**
RESOLVED, that this Board of Education adopts and authorizes an approved voucher system for the payment of all monies from the co-curricular accounts.
RESOLVED, that the co-curricular treasurer's are authorized to sign checks drawn on the co-curricular account. Further, the School Business Administrator is authorized to sign checks in the absence of the co-curricular treasurer.
14. **BOND ISSUE PAYMENT**
RESOLVED, that the District Clerk and District Treasurer be authorized to issue checks in payment for all bond issues as they fall due in the 2011-2012 school year.
15. **AUTHORIZATION TO BORROW FUNDS**
RESOLVED, that the District Treasurer, with the approval of the Chief School Officer, be authorized to borrow up to \$150,000 for the 2011-2012 school year, reporting such borrowing to the Board through the budget report.
16. **LOANS TO OTHER ACCOUNTS**
RESOLVED, that the District Treasurer be authorized to loan money to the Federal and/or School Lunch Funds when necessary, with a ceiling of \$300,000.00 aggregate, reporting such loans to the Board through the budget report.

17. **TRANSFER OF FUNDS**

RESOLVED, that the Chief School officer or designee be authorized to transfer funds within line items of the same functional unit of expense, reporting such through the budget report.

18. **PETTY CASH**

RESOLVED, that the following petty cash funds be established in the amounts indicated and the individual designated be charged with responsibility to administer and properly account for petty cash funds in his/her care.

<u>LOCATION</u>	<u>INDIVIDUAL</u>	<u>AMOUNT</u>
District Office	Georgia Baldwin	\$50.00
High School	Nora Horton	\$50.00
Middle School	Kim Nichols	\$50.00
High School Athletic	Adam Barnhart	\$50.00
Bus Garage	Bonnie Horton-Olbie	\$50.00
Food Service	George Hanstein	
	Broadalbin	\$50.00
	Perth	\$50.00

19. **OFFICIAL NEWSPAPER**

RESOLVED, that the Leader Herald and The Recorder be designated the official newspapers for the District for the 2011-2012 school year.

20. **REGULAR MONTHLY MEETING**

RESOLVED, that the regular monthly meeting of the Board of Education be designated the third Monday of each month at 6:45 p.m., prevailing time with the following exceptions:
Change January 16th (Martin Luther King Day) to January 23rd; February 20th (Winter Break) to February 27th.

21. **CERTIFICATION OF PAYROLL**

RESOLVED, that the Superintendent is to certify all district payrolls during the course of the 2011-2012 school year.

22. **COMPLIANCE WITH STATUTES**

RESOLVED, that the Broadalbin-Perth Board of Education will comply with all Federal and State laws and regulations in connection with the administration of any Federally funded programs during the 2011-2012 school year.

23. **CELLULAR TELEPHONE APPROVED USED LIST** for the 2011-12 school year.

Resolved, that the employees listed below are approved to utilize District owned cellular telephones according to Board of Education Policy.

Bonnie Horton-Olbie – Dispatcher	Stephen Tomlinson – Superintendent of Schools
Perth Custodian – (pm hours)	Marco Zumbolo – Assistant Superintendent
Broadalbin Custodian – (pm hours)	Robin Blowers – High School Principal
Jack Jones – Head Mechanic	Wayne Bell – Middle School Principal
Clayton Berry – Mechanic	Daniel Casey – Intermediate School Principal
Assigned Bus Driver	Terry LaFountain – The Learning Community Principal
Rick Zajaceskowski – Maintenance Mechanic	Christine Foglia – Director of Special Programs
Peter Swartz – Director of Buildings & Grounds	Adam Barnhart – HS Asst. Principal/Athletic Director
Robert Boswell – Maintenance Mechanic	Wendy Warren-Bowman – Network Analyst

