

Date of Meeting: December 15, 2008  
Type of Meeting: Regular Monthly  
Place of Meeting: High School Conference Room  
Members Present: President, Sam Jackling; Vice President, Wendy Perry; Paul Chizek; Kim Hentnik; John Pecora  
Members Absent: Sari Stewart  
Others Present: Stephen Tomlinson, Superintendent; Marco Zumbolo, Assistant Superintendent; Georgia Baldwin, Clerk; Christine Foglia, Director of Special Programs; Susan Argotsinger, CSE Chairperson; Susan Casper, IS Principal; Terry LaFountain, PS Principal; Alexis Toro; Alyssa Sanders; Jacqui Bolibaugh; Zach D.; Katrina Ossenfort; Emily May; Jonathan Smith; Joe Rogers; Brittany Calvello; Kasi Unart; Aaron Hawkins; Matthias Maier; Dan Butler; Mike Abrams; Maria Pietro; Lindsey Kinowski; Brittany Lennon; Brittany Arkazana; Lynsey Saltsman; Lori Sanders; Arleen Cullen; Lindsey Rovey; Anne Sullivan Krutz; Roxanne Aery; Jennie Rogers; Emily Davis; Krista Humbert; Caetlin Ebersole; Corrina Pelkey; Marianne Reid; Maura Hibbitts; Heather Nellis, Recorder.

CALL TO ORDER At 6:45 p.m. President Jackling called the meeting to order.

EXECUTIVE SESSION At 6:46 p.m. Mr. Pecora moved, seconded by Mrs. Hentnik, to go into executive session to discuss a particular person and CSE/CPSE placements. The motion was unanimously carried.

RECONVENE At 7:15 p.m., Mr. Pecora moved, seconded by Mr. Chizek to reconvene. The motion was unanimously carried.

FLAG SALUTE

MINUTES Mr. Pecora moved, seconded by Mr. Chizek to approve the November 17<sup>th</sup> and December 10<sup>th</sup> minutes.  
Ayes 5 Nays 0 Motion carried.

WRITTEN COMMUNICATIONS

- A letter was received from Mike and Christine Plunkett praising the high school band and chorus teachers for a wonderful concert.

REPORT FROM THE SUPERINTENDENT

- **EDUCATIONAL HIGHLIGHT** – LVA (Literacy Volunteers of America) gave an overview of the program. Advisor Anne Sullivan Krutz, teacher Roxanne Aery and three students presented.
- BPTA co-presidents Maura Hibbitts and Dawn Thomas introduced new staff members to the board. They also presented the board with an appreciation gift.
- Capital Project – There are issues with the weather and the roofing project. We are getting ready for asbestos removal. Renovations will be taking place during the break. There will be some new door swipes at the Perth campus. We have also asked for a price to install three additional cameras.
- A copy of the district's response to the Auditor's Management letter is enclosed.
- Community Forum – A community forum will be held on January 28<sup>th</sup>. There is an online survey currently available to garner input in how community members would like the forum to go. Educating people is the primary focus of the forum.
- Minutes of the monthly BOCES meeting are included for you to review.
- Mohawk-Sacandaga School Boards Meeting – Sign up for this meeting to be held on January 6, 2009.
- Education and Politics – A letter was received from Gov. Paterson concerning the budget. A newsletter was received about the State Aid proposal by the Board of Regents. A Final Report of the Commission on Property Tax Relief

was reviewed and also included was a document on a tax cap.

- The November Public Relations list was reviewed.

#### REPORT FROM THE ASSISTANT SUPERINTENDENT

- Budget Draft #1 was reviewed.
- School lunch – There is an increase in total free lunches served. It is the first month that we have shown an increase in breakfast sales.

#### REPORT FROM THE STUDENT REPRESENTATIVE

- There are a lot of opportunities for the High School to get involved in the community. We had a food drive and collected 500 cans. The bloodmobile got 67 units and there will be a movie night for elementary students.
- Talent show auditions were held and the show will be held on January 9<sup>th</sup>. The play this year will be Peter Pan.

#### REPORTS FROM COMMITTEES

- Policy – Revised policies and Table of Contents are ready for your policy notebooks. We reviewed some policies and recommending no changes.
- Buildings & Grounds – Toured the Transportation Center and District Office. We found no deficiencies.
- Finance – Marco and Wendy met to discuss the October Treasurer's Report. Some questions were brought up and Mr. Zumbolo answered at the Board meeting.
- Health and Safety – We met with the group last week. We discussed CoHwy 107 in front of the Perth campus. There is considerable traffic. We are working with DOT to get flashing lights by the building so people will slow down. We are also working on a public forum connected to an activity. We are looking at internet bullying-internet awareness as a topic. There is also a health issue in the high school. It is hard to control the heat/air in the new classroom above the media center.
- Legislative Liaison – Mr. Tomlinson would like Mr. Jackling to become the new legislative liaison. Mr. Jackling and Mr. Tomlinson are invited to meet legislators at the capital.

#### REMARKS FROM BOARD MEMBERS

- Mr. Chizek – Breakfast with Santa was great. I made a lot of pancakes. The holiday concerts were awesome.
- Mrs. Hentnik – The holiday concerts were enjoyable to see. The kids will be home soon for the break.
- Ms. Perry – I wish you all a Merry Christmas and a Happy New Year. Come out and see the newest band and chorus members at the Intermediate School concert tomorrow night.
- Mr. Pecora – Basketball is doing well. All athletic events are doing well. The kids have two weeks off for the holiday. Merry Christmas and Happy New Year.
- Mr. Jackling – Have a joyous Christmas season. Thank you for your commitment to the board.

#### NEW BUSINESS REPORT

##### OCTOBER TREASURER'S REPORT

Mrs. Hentnik moved, seconded by Ms. Perry, to approve the October Treasurer's Report.

**Whereas**, the District Treasurer is charged with reporting the status of all funds in her care;

**Whereas**, she has submitted this report for the month of October, 2008 and on a form prescribed by the District, and

**Whereas**, the Board of Education's Finance Committee has reviewed said report and recommends its approval;

**Now Be It Resolved That**, the October, 2008 Treasurer's report is hereby approved.

Ayes 5 Nays 0 Motion carried.

#### 403b PLAN ADOPTION

Mr. Pecora moved, seconded by Mr. Chizek, to approve the following resolution:

**Whereas**, the Internal Revenue Service requires that all public school districts adopt a formal 403b Plan Agreement no later than January 1, 2009, and

**Whereas**, the Broadalbin-Perth School District has contracted with OMNI, Inc. to provide third party administrative services for all 403b services in the district, and

**Whereas**, OMNI, Inc. has been contracted by the District to author the required IRS 403b Plan Agreement, and

**Now Therefore Be It Resolved**, that the Board of Education of the Broadalbin Perth Central School District hereby approves that the 403-b Plan Document created by Omni, Inc., effective January 1, 2009, authorizes the Board President to execute the plan, along with any other documents necessary to finalize the transaction, and approves the payment of money required therein.

Ayes 5 Nays 0 Motion carried.

#### ASSESSMENT CHANGES

Mrs. Hentnik moved, seconded by Ms. Perry, to approve the following resolution:

**WHEREAS**, the district has received documentation from the Fulton County Real Property Tax Service, authorizing assessment changes resulting in tax adjustments or refunds and,

**WHEREAS**, the district business office staff have reviewed the stipulated changes and recommend their approval,

**NOW THEREFORE BE IT RESOLVED**, that the ordered assessment changes, tax adjustments, and refunds are hereby approved and,

**BE IT FURTHER RESOLVED**, that the Treasurer is ordered to make the stipulated adjustments, refunds, and notifications.

Ayes 5 Nays 0 Motion carried.

#### TEXTBOOK ADOPTION

Mrs. Hentnik moved, seconded by Mr. Chizek, to approve the following resolution:

**Whereas**, district policy requires formal textbook adoption by the Board of Education and,

**Whereas**, the High School Social Studies Department has followed the established procedures for the subject adoption, and

**Whereas**, the administration recommends adoption of the textbook **Psychology: Themes & Variations**,

**Now Therefore Be It Resolved**, the recommended textbook is hereby adopted for use in the Broadalbin-Perth Central School District.

Ayes 5 Nays 0 Motion carried.

#### 2<sup>ND</sup> READING POLICIES 6.4, 6.4.2, 5.3.3, 7.1.2, 7.1.2A

Mrs. Hentnik moved, seconded by Ms. Perry, to approve the second reading of Policies 6.4 Promotional Practices, 6.4.2 Advanced Placement for Eighth Grade Students, 5.3.3 School Lunch Charge Policy, 7.1.2 Student Health Services, and Administrative Regulation 7.1.2A Student Health Services.

Ayes 5 Nays 0 Motion carried.

#### 1<sup>ST</sup> READING POLICIES 2.8, 2.8A, 6.16, 6.16A

There was a first reading of policies 2.8 School District Records, 6.16 Limited English Proficiency, Administrative Regulation 2.8A School District Records Regulation and Administrative Regulation 6.16A Limited English Proficiency.

#### DELETION OF POLICIES

Mrs. Hentnik moved, seconded by Mr. Chizek, to approve the

7.1.7, 7.1.4, 7.1.4A, 7.1.4A2

deletion of policies 7.1.7 Certificates of Health, 7.1.4 Required Immunization, Administrative Regulations 7.1.4A Required Immunizations and 7.1.4A2 Required Immunizations.  
Ayes 5 Nays 0 Motion carried.

**CSE/CPSE PLACEMENTS**

Ms. Perry moved, seconded by Mr. Pecora, to approve the following CSE/CPSE placements as recommended by the CSE/CPSE Committee: CSE Cases 2308, 2408, 5407, 2708, 1695, 7202, 6207, 9003, 7106, 5906, 706, 3200, 3008, 405, 7200, 2008, 2108, 2308, 2408, 5407 and CPSE Cases 3108, 3308, 2608  
Ayes 5 Nays 0 Motion carried.

**PERSONNEL ACTION**

Ms. Perry moved, seconded by Mrs. Hentnik, to approve the following Personnel Action items. The motion was unanimously carried.

**APPOINTMENTS**

12/15/08	Stortecky Dana	term appointment as Teaching Assistant through June 26, 2009	as per CSEA contract
12/15/08	Drenzek, Gerard	as substitute cleaner	as per CSEA contract
12/15/08	Vose, Randall	as substitute bus driver	\$15.45 per hour
12/15/08	Olds, Cathy	as curriculum coordinator retroactive to September 2, 2008	\$2,222.00
12/15/08	Herba, Sara	as JV Assistant Softball Coach	Step 1 \$2068
12/15/08	Eckberg, Lori	as substitute cleaner	\$8.02 per hour

**EXECUTIVE SESSION**

At 8:33 pm Mrs. Hentnik moved, seconded by Mr. Chizek, to go into Executive Session to discuss a particular person. The motion was unanimously carried.

**RECONVENE**

At 9:19 pm Mr. Pecora moved, seconded by Mrs. Hentnik to Reconvene. The motion was unanimously carried.

**ADJOURN**

At 9:20 p.m., Mrs. Hentnik moved, seconded by Mr. Pecora to Adjourn. The motion was unanimously carried.

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Georgia L. Baldwin, District Clerk