

Date of Meeting: June 20, 2011
Type of Meeting: Regular Monthly
Place of Meeting: High School Media Center
Members Present: President, Kimberly Hentnik; Vice President, Edward Szumowski; Keith Buchanan; Paul Chizek
Members Absent: None
Others Present: Stephen Tomlinson, Superintendent; Marco Zumbolo, Assistant Superintendent; Georgia Baldwin, Clerk; Christine Foglia, Director of Special Programs; Robin Blowers, H.S. Principal; Wayne Bell, MS Principal; Daniel Casey, IS Principal; Terry LaFountain, TLC Principal; Adam Barnhart, Director of Athletics/HS Asst. Principal; Marissa Hills, Student Rep.; Michele Kelley, Communications Specialist; Eleanor Abeling; Michael Kearney; Margaret Guyder; Vincent DiMezza; Vincent Iovinella; John Sparks; Patti Canterbury; Dawn Thomas; Ryan Thomas; Henry Chelstown; Brian Zubal; Tyler Zubal

CALL TO ORDER At 6:45 p.m. President Hentnik called the meeting to order.

FLAG SALUTE

WRITTEN COMMUNICATIONS

- A letter was received by an Edinburg resident concerning the parcels that they would like changed to the Edinburg School District.
- A resident wrote saying that as the district moves forward on future budgets they should consider two schools in the 2012-13 school year. A Pre-K through 6 school and a 7 through 12 school.

MINUTES

Mr. Szumowski moved, seconded by Mr. Buchanan to approve the May 16th, 17th, and 24th minutes.
Ayes 4 Nays 0 Motion carried.

PUBLIC COMMENT

- Michael Kearney said that he received a response from Mr. Tomlinson about the 134 properties in Saratoga County. He would like the properties to be in the Edinburg School District. The distance for buses to Edinburg is shorter than to Broadalbin-Perth.
- Margaret Guyder here since 1980. She asked if there were any legal documents in our possession showing the transfer of the properties to the Broadalbin-Perth Central School District. If so, they would like copies.
- Mr. Kearney spoke to Dr. Michel. He asked if Dr. Michel could provide a legal outline. Steps that need to be taken.

REPORT FROM THE SUPERINTENDENT

- The board reviewed the budget vote history and voter survey. Mr. Zumbolo explained the historical budget analysis.
- Town of Edinburg Resident Annexation – Mr. Tomlinson contacted our school attorney immediately. Both districts would have to agree to the transfer of the properties. If both don't agree, it doesn't happen. The Board of Education doesn't set boundaries. We get the tax rolls from the County. You won't find a school that sets within one county or even one town. They overlap. Mr. Tomlinson will see if there are any documents.
- On discussion of a Board of Education summer workshop, the board members agreed it is good. Also, let us know if any board member is attending the NYS School Boards Association conference in October.
- Summer school is being held at Gloversville this year. The Guidance Counselors contacted the students parents if they felt the student should go to summer school. We are

sponsoring Galway again this year so that their students can attend summer school. The staff is hired except for a school nurse. The Regents will be given in August. The Middle School is offering their summer intervention program again this year.

- There will be a meeting of the Education Foundation on July 20th. A donor has provided \$2000 in seed money.
- There was a hand-out concerning the APPR regulations.
- Enclosed is information from the State Ed website on NYS Graduation Rates. This is a print-out from the capital region of all schools rates.
- We are all ready for the 2011 Commencement Ceremony.
- The end-of-year employees recognition program will be held on Thursday, June 23rd.
- Mrs. Kotraba and Mr. Washburn gave a presentation on the 2012 Junior Prom proposal to go to Lake George for a cruise.
- The Board of Education self-assessment results are included in your packet. There were only five respondents.
- The reports for clubs, field trips and conferences are all included for your review.
- The board set the date and time for the re-organizational meeting for Wednesday, July 6th at 5:30 followed by a celebration dinner for Kim after the meeting.
- The public information reports are included also grants that we are pursuing are from Dollar General, one from NYSEERDA for low emission heaters in buses, \$2000 for Early Childhood Reading from Target, Technology for Special Education, Department of the Navy has \$10 million in STEM grants and they are giving out 50 - \$200,000 grants.
- The Albany Business Review has released their school rankings. We have gone up in the rankings.

REPORT FROM THE SCHOOL BUSINESS ADMINISTRATOR

- Mr. Zumbolo reviewed the end of the year food service department report.

REPORT FROM THE BOARD OF EDUCATION PRESIDENT

- Mrs. Hentnik reviewed the Board of Education goals.

REPORT FROM THE STUDENT REPRESENTATIVE

- The senior trip was a good time.
- We are getting ready for the baccalaureate and graduation.

REPORTS FROM COMMITTEES

- Policy – Revised policies and Table of Contents are ready for your policy notebooks.
- Buildings & Grounds – The district's grounds were toured. There were only a couple of items that needed attention. Mr. Buchanan added that he also noticed a hole in the chain link fence at the bottom of the front hill.
- Finance – Routine stuff for this time of the year.

REMARKS FROM BOARD MEMBERS

- Mr. Chizek – Marissa, it was great to have you on the board. Kim, congratulations and thank you for your years of support.
- Mr. Szumowski – The academic achievement of the athletes is impressive. I am pleased to see the graduation rates. I hope they keep improving. It was an interesting year and I am going to miss you Kim.
- Mr. Buchanan – Marissa, good luck at college. Kim, I'm going to miss you.

- Mrs. Hentnik – Marissa congratulations. I am sure this was an experience for you. It was one of my better years. Don't worry, I'll still be around.

NEW BUSINESS REPORT

MAY TREASURER'S REPORT

Mr. Chizek moved, seconded by Mr. Szumowski, to approve the May Treasurer's Report.

Whereas, the District Treasurer is charged with reporting the status of all funds in his care;

Whereas, he has submitted this report for the month of May, 2011 and on a form prescribed by the District, and

Whereas, the Board of Education's Finance Committee has reviewed said report and recommends its approval;

Now Be It Resolved That, the May, 2011 Treasurer's report is hereby approved.

Ayes 4 Nays 0 Motion carried.

STUDENT REPRESENTATIVE

Mr. Szumowski moved, seconded by Mr. Chizek, to approve the following resolution:

WHEREAS, the Broadalbin-Perth Board of Education, in order to more fully involve the student body of the District in the decision-making process, established the seat of student Board member; and

WHEREAS, Ms. Marissa Hills was elected by her peers to serve as their representative; and

WHEREAS, Ms. Hills has served the Board with distinction as student board member for the school year of 2010-2011;

NOW THEREFORE BE IT RESOLVED, that Ms. Hills is hereby recognized by this Board of Education for her service to the Board; and

BE IT FURTHER RESOLVED, that this Board of Education enters into its record of Board proceedings the significance of the contribution made to the Broadalbin-Perth Central School by Ms. Marissa Hills.

Ayes 4 Nays 0 Motion carried.

REINSTATEMENT OF ABOLISHED POSITIONS

Mr. Chizek moved, seconded by Mr. Buchanan, to approve the following resolution:

Whereas, the 2011-2012 school budget was defeated and consequently a contingency budget was adopted by the Board of Education, and

Whereas, the 2011-2012 school budget includes the reinstatement of certain teaching positions previously identified for abolishment, and

Whereas, it is the responsibility of the Superintendent of Schools to make staffing recommendations for the 2011-2012 school year; and

Now Therefore Be It Resolved, that the Board of Education of the Broadalbin-Perth Central School District hereby reinstates the following positions, which were previously abolished, effective July 1, 2011. The Superintendent is directed to notify the affected staff members of this action.

6 positions within the Elementary Education N – 6 tenure area

1 position within the Science, Biology 7 – 12 tenure area

1 position within Social Studies 7 – 12 tenure area

2 positions within Special Education tenure area

1 position within the School Social Worker tenure area

1 position within the Physical Education tenure area

1 position within the Art tenure area

1 position within the Library Media Specialist tenure area

1 position within the Home and Careers tenure area

Ayes 4 Nays 0 Motion carried.

TEXTBOOK ADOPTION

Mr. Chizek moved, seconded by Mr. Buchanan, to approve the following resolution:

Whereas, district policy requires formal textbook adoption by the Board of Education and,

Whereas, the High School Science Department has followed the established procedures for the subject adoption, and

Whereas, the administration recommends adoption of the textbook **Biology**,

Now Therefore Be It Resolved, the recommended textbook is hereby adopted for use in the Broadalbin-Perth Central School District.

Ayes 4 Nays 0 Motion carried.

SURPLUS ITEMS

Mr. Szumowski moved, seconded by Mr. Chizek, to approve the following resolution:

Whereas, each school year district staff reviews the status of equipment and materials throughout the district, and

Whereas, the result of the review reveals that several items have outlived their usefulness to the district instructional and support programs, and

Whereas, the list of proposed surplus materials has been reviewed by the administration,

Now Therefore Be It Resolved, that the subject list of equipment and materials be declared surplus.

1. 1996 Dodge Caravan with 150,000 miles.
2. Olympian Generator – new, never used. 50.0 kW
3. 1 Square D 2-piece Breaker cabinet with breakers, 1600 amp service, part #1931067-225 – new, never used.
4. 1 7000 series automatic transfer switch – new, never used.
5. 1 7000 series automatic transfer switch and isolation switch – new, never used.
6. 1 1998 E-250 Ford Work Van (No Windows), V6, Automatic, over 100,000 miles.

Ayes 4 Nays 0 Motion carried.

STUDENT ACCIDENT INS.

Mr. Szumowski moved, seconded by Mr. Chizek, to approve the following resolution:

Whereas, the Broadalbin-Perth Central School District solicited student accident insurance quotations through a 2009 Request for Proposal (RFP) in accordance with Board of Education policy, and

Whereas, the Board of Education awarded the student accident insurance package for the 2009-10 school year to Pupil Benefits Plan, Incorporated, and

Whereas, the Broadalbin-Perth Central School District can legally renew the services of said broker for up to 5 consecutive years with the existing RFP;

Now Therefore Be It Resolved, that student accident insurance for Broadalbin-Perth Central School District, as provided through award in the prior year, be renewed for the 2011-12 school year through Pupil Benefits Plan, Incorporated.

	<u>2011-2012</u>	<u>2010-11</u>	<u>2009-10</u>	<u>2008-09</u>	<u>2007-08</u>	<u>2006-07</u>	<u>2005-06</u>
Coverage Per Pupil	\$9.83	\$8.75	\$8.75	\$8.75	\$7.35	\$6.60	\$5.52
# Pupils	1913	2010	2026	1961	1950	1936	2035
% Increase	6.92%	0.00%	0.00%	19.05%	11.36%	19.57%	11.07%
Total (Est.)	\$18,804.79	\$17,587.50	\$17,727.50	\$17,158.75	\$14,332.50	\$12,777.60	\$11,233.20

Ayes 4 Nays 0 Motion carried.

ATHLETIC TRAINING SERV.

Mr. Szumowski moved, seconded Mr. Chizek, to approve the following resolution:

Whereas, the Broadalbin-Perth Central School Athletic Department has requested a proposal for athletic training services during the 2011-12 school year, and

Whereas, St. Mary’s Hospital has provided a proposal for said services,

Now Therefore Be It Resolved, that the fee schedule be approved to provide the stipulated services at the cost outlined per event, and

Be It Further Resolved, that the Superintendent, or his designee, be authorized to sign a Memorandum of Agreement and add additional services at the contract cost should those services be deemed necessary.

HFM BOCES TRANSPOR.
PILOT STUDY

Mr. Buchanan moved, seconded by Mr. Chizek, to approve the following resolution:

Whereas, the State of New York promotes efficiency and shared services studies to reduce the tax burden on residents, and

Whereas, the HFM BOCES has received approval to conduct a transportation pilot study, and

Whereas, the Broadalbin-Perth Central School District is a component school system within the HFM BOCES District, and

Whereas, the transportation service in the Broadalbin-Perth Central School District expends in excess of \$1,000,000, and

Whereas, Superintendent of Schools recommends that the Broadalbin-Perth Central School District participate in the transportation pilot study at a cost not to exceed \$2,500, and

Now Therefore Be It Resolved, that the Broadalbin-Perth Central School Board of Education approves the participation in the transportation pilot study for the 2011-2012 School year.

Ayes 4 Nays 0 Motion carried.

1ST READING POLICIES

There was discussion on the first reading of policies 5.2.4 School Bus Transfers, 5.4 Board of Cooperative Educational Services, 6.2 Course Load, 6.2.1.2 Home/Hospital Instruction, 6.3.2 Local Certificate Requirement

EXECUTIVE SESSION

At 8:54 p.m. Mr. Szumowski moved, seconded by Mr. Chizek, to go into executive session to discuss a particular person and CSE/CPSE placements. The motion was unanimously carried.

RECONVENE

At 10:15 p.m., Mr. Szumowski moved, seconded by Mr. Buchanan to reconvene. The motion was unanimously carried.

CSE/CPSE PLACEMENTS

Mr. Chizek moved, seconded by Mr. Szumowski, to approve the following CSE/CPSE placements as recommended by the CSE/CPSE Committee: CSE Cases 4410, 4510, 4310, 3410, 2606, 7202, 4710, 4210, 3610, 3710, 4110, 2407, 5106, 6100, 4398, 5697, 6504, 6904, 2007, 107, 22193, 505, 401, 3904, 603, 1895, 4499, 1699, 3005, 4997, 5307, 3810, 6507, 4505, 4908, 6895, 6205, 4506, 2404, 2110, 6506, 5802 and CPSE Cases 4709, 310, 4809, 1110, 4209, 5208, 1709, 210, 6108, 1710, 110, 810, 1510.

Ayes 4 Nays 0 Motion carried.

PERSONNEL ACTION

Mr. Buchanan moved, seconded by Mr. Szumowski, to approve the following Personnel Action items with the exception of football and cheerleading coaching. The motion was unanimously carried.

APPOINTMENTS

Jamieson, Jenna	10% stipend for 20 days of summer work throughout the summer of 2011	\$4,587.70
Simonson, Charla	10% stipend for 20 days of summer work throughout the summer of 2011	\$4,917.50
Lyons, Hilary	10% stipend for 20 days of summer work throughout the summer of 2011	\$4,770.10
McGarvey, James	half of 1/7 stipend for teaching an extra class	\$4,180.77
Kitchen, Marissa	substitute for Karen Klein from June 10-17, 2011 - retroactive	\$110 per day
Forino, Stephanie	as permanent substitute for Shauna Sitts from June 8-November 7, 2011	\$110.00 per day
Habering, Megan	as a term appointment to fill the vacancy of Kristin Miltenberg from May 16 - June 24, 2011 - retroactive	BS Step 1 \$40,628 pro-rated
Cirillo, Cassandra	as a term appointment to fill a maternity leave for Lynsey Hulbert from May 23 - October 17, 2011 - retroactive	BS Step 1 \$40,628 pro-rated
Allegretti, James	for 15 hours of summer curriculum writing in the interdisciplinary area of global studies and ELA (looping)	\$29.64 per hour
Pelneau, James	for 15 hours of summer curriculum writing in the interdisciplinary area of global studies and ELA (looping)	\$29.64 per hour
Darling, Erica	for 15 hours of summer curriculum writing in the interdisciplinary area of global studies and ELA (looping)	\$29.64 per hour
Laird, Elizabeth	for 15 hours of summer curriculum writing in the interdisciplinary area of global studies and ELA (looping)	\$29.64 per hour
Bakuzonis, Bryan	for 5 hours of summer curriculum writing in the area of ELA and Math Academic Intervention Services	\$29.64 per hour
Duell, Mariah	for 5 hours of summer curriculum writing in the area of ELA and Math Academic Intervention Services	\$29.64 per hour
Ransom, Dacia	for 5 hours of summer curriculum writing in the area of ELA and Math Academic Intervention Services	\$29.64 per hour
Simonds, Katie	for 3 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Caughey, Lisa	for 3 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Meyer, Tammy	for 3 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Paquin, James	for 3 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Hanson, Kelly	for 3 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Ratajczak, Darlene	for 5 hours of summer curriculum writing in the area of Science	\$29.64 per hour
Narcavage, Kristin	for 5 hours of summer curriculum writing in the area of Science	\$29.64 per hour
Hanson, Kelly	for 10 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Foley, Lisa	for 10 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Rogers, Jennie	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Townsend, Peg	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Sullivan, Sandy	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
DeZolt, Hope	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Marsden, Meg	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Strait, Brad	for 5 hours of summer curriculum writing in the area of Morning Program development	\$29.64 per hour
Tomlinson, Beth	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Richards, Caitlin	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Klein, Karen	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour

DeZolt, Hope	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Floyd, Megan	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Plunkett, Christine	for 6 hours of summer curriculum writing in the area of ELA (Harcourt)	\$29.64 per hour
Sengenberger, Cindy	for 10.0 hours of summer curriculum writing in the area of Middle School Science Grade 7	\$29.64 per hour
Nacheman, Mike	for 10.0 hours of summer curriculum writing in the area of Middle School Science Grade 6	\$29.64 per hour
Glasser, Flo	for 7.5 hours of summer curriculum writing in the area of English 6/Media Center	\$29.64 per hour
Purcell, Diane	for 7.5 hours of summer curriculum writing in the area of English 6/Media Center	\$29.64 per hour
Nacheman, Mike	for 5.0 hours of summer curriculum writing in the area of Middle School Quad D Lesson Planning	\$29.64 per hour
Giallanardo, Michele	for 5.0 hours of summer curriculum writing in the area of Middle School Quad D Lesson Planning	\$29.64 per hour
Wiltey, Dave	for 10.0 hours of summer curriculum writing in the area of Technology	\$29.64 per hour
Stabrowski, Anita	for 10.0 hours of summer curriculum writing in the area of Middle School Science Grade 8	\$29.64 per hour
Foust, Jackie	for 5 hours of summer curriculum writing in the area of ELA AIS 6 - 8	\$29.64 per hour
Wiltey, David	as District Adult Education Coordinator for the 2011-2012 school year	\$3,000.00
Samek, David	as the District Adult Education Asst. Coordinator for the 2010-2011 school year	\$1,000.00
Gardner, Patricia	as substitute cleaner	\$9.00 per hour
Horton-Olbie, Bonnie	as substitute cleaner	\$9.00 per hour
Knapp, Sharon	as substitute cleaner	\$9.00 per hour
Sobkowicz, Teresa	as summer custodial worker, four days per week for eight weeks	\$11.27 per hour
Edwards, Shelby	as summer custodial worker, five days per week for eight weeks	\$9.00 per hour
Washburn, Harrie	as part-time grounds worker not to exceed \$2500 over the next 12 months	\$10.00 per hour
Manell, Susan	as CPSE Secretary for the 2011-12 school year not to exceed 185 hours	\$15.79 per hour
Perillo, Natalie	Math 7/8 for the 2011 Middle School Summer Intervention Program	\$27.04 per hour
Thomas, Dawn	ELA 7/8 for the 2011 Middle School Summer Intervention Program	\$27.04 per hour
Bakuzonis, Brian	Math/ELA 6 for the 2011 Middle School Summer Intervention Program	\$27.04 per hour
Wiltey, David	as summer driver education teacher	\$27.04 per hour
Cooper, David	as summer driver education teacher	\$27.04 per hour
Rice, Dean	as summer driver education teacher	\$27.04 per hour
Swatt, Raquel	as a temporary Account Clerk in the Business Office	\$26,000.00
Sengenberger, Eric	as Head Varsity Golf Coach for the 2011-12 season at Step 5 plus longevity	\$2,640.00
Henry, Brian	as Boys Head Varsity Soccer Coach for the 2011-12 season at Step 5 plus longevity	\$3,845.00
Simonds, Dan	as Boys JV Assistant Soccer Coach for the 2011-12 season at Step 5 plus longevity	\$2,972.00
Korona, Chris	as Boys Modified Assistant Soccer Coach for the 2011-12 season at Step 4	\$2,532.00
Klug, Rob	as Girls Head Varsity Soccer Coach for the 2011-12 season at Step 4 plus longevity	\$3,550.00
Nasner, Michele	as Girls JV Assistant Soccer Coach for the 2011-12 season at Step 5 plus longevity	\$2,972.00
Sargalis, Jessica	as Girls Modified Assistant Soccer Coach for the 2011-12 season at Step 5 plus longevity	\$2,797.00

Zugzda, Jacqui	as Head Varsity Volleyball Coach for the 2011-12 season at Step 3	\$3,254.00
Frasier, Amber	as JV Assistant Volleyball Coach for the 2011-12 season at Step 2	\$2,351.00
Martin, Kelli	as Modified Assistant Volleyball Coach for the 2011-12 season at Step 5 (split stipend)	\$1,661.00
Calvello, Mike	as Modified Assistant Volleyball Coach for the 2011-12 season at Step 5 plus longevity (split stipend)	\$1,661.00
Richards, Jeff	as Head Varsity Cross Country Coach for the 2011-12 season at Step 5 plus longevity	\$3,845.00
Forino, Stephanie	as Modified Assistant Cross Country Coach for the 2011-12 season at Step 2	\$2,351.00
LaPort, Mary	as summer tutor for a Special Education student, 5 hours per week, 6 weeks	\$29.64 per hour
Spraker, Alycia	as Summer School Drama Teacher	\$27.04 per hour
Rich, Anthony	as Summer School Drama Teacher	\$27.04 per hour

Leave of Absence

Ransom, Dacia	an unpaid leave of absence on June 15, 2011
Simeone, Joan	an unpaid leave of absence from June 15 through June 24, 2011
Hamill, Andrea	extend maternity leave until November 25, 2011

Rescind Appointment

Forino, Stephanie	rescind appointment of April 25, 2011 appointing her to a term appointment
-------------------	--

Retirement

Ambrosino, Michelle	resignation for the purpose of retirement after 14 years of service, effective August 17, 2011
---------------------	--

ADJOURN

At 10:17 p.m., Mr. Chizek moved, seconded by Mr. Buchanan to Adjourn. The motion was unanimously carried.

Georgia L. Baldwin, District Clerk