

Date of Meeting: September 19, 2011  
Type of Meeting: Regular Monthly  
Place of Meeting: High School Media Center  
Members Present: President, Edward Szumowski; Vice President, Paul Chizek; Bill Boswell; Keith Buchanan; Charlie DeZolt; Brandt Minkler; Sari Stewart (7:00)  
Members Absent: None  
Others Present: Stephen Tomlinson, Superintendent; Marco Zumbolo, Assistant Superintendent; Georgia Baldwin, Clerk; Michael Carney, Director of Operations and Safety; Christine Foglia, Director of Special Programs; Robin Blowers, H.S. Principal; Wayne Bell, MS Principal; Daniel Casey, IS Principal; Terry LaFountain, TLC Principal; Adam Barnhart, Director of Athletics/HS Asst. Principal; Mayur Patel, Student Representative; Michele Kelley, Communications Specialist; Fred Wilhelm; Jamie Studd; Barbara Cook; Nick Coveney; Justin Rigo; Jake Coveney; Sal Salerno; Olivia Russell; Jake Parsons; Juliana DeZolt; Conor Floyd; Chris Plunkett; Rebecca Hawkins; Marlana Scott; Tina Munchback

CALL TO ORDER At 6:45 p.m. President Szumowski called the meeting to order.

FLAG SALUTE

MINUTES Mr. Buchanan moved, seconded by Mr. Minkler to approve the August 16<sup>th</sup> minutes.  
Ayes 6 Nays 0 Motion carried.

WRITTEN COMMUNICATIONS

- A letter was received from a law firm for a workshop on APPR and Seniority and Tenure to be held at the Desmond.

PUBLIC COMMENT

- Tina Munchback addressed the board about her son who is currently a tuition student at Broadalbin-Perth. He used to be able to catch a bus to school as it passes their house. She would like him to continue to ride the bus.

COMMUNITY ORGANIZATIONS

- Jeff Simonson reported for the Sports Booster Club. The club gave two \$1000 scholarships. They also hosted the Hall of Fame luncheon. Nearly \$10,000 was given to sports teams for benches on the fields. \$700 was donated to flood relief. There is an upcoming meeting on Wednesday in the High School Dining Area. September 26<sup>th</sup> is a pizza dinner from 5:00-7:00. October 8 is Homecoming and they have Chrysler coming in from 11:00-2:00. Chrysler will donate \$10 for every test drive taken that day. The Great Pink-Out is coming up on Oct. 17<sup>th</sup>. Please check out our Facebook page and support the sports programs.
- Nancy Carr reported for the PTO. Events are planned for the year. They are hoping to get 150 members. The fundraising goal is \$2500 this year. They just kicked off the fall fundraiser which is cookie dough. They will be selling peppermint pigs. Box tops are going through the roof. The goal is \$4,000. Last year \$3,000 was raised with box tops. 20% goes back to the Student Council from the box tops. For Homecoming there is the football game and block party. They are planning a Halloween costume party and are bringing the holiday shop back this Christmas. Also a roller skating party is planned.

REPORT FROM THE SUPERINTENDENT

- We have received our Medicaid Audit for 2009. It appears that we were overpaid \$6,948 which we need to pay back. With penalties we will be required to pay back

approximately \$34,000. We have contracted with Accelify to manage our Medicaid Reimbursement.

- We have decided to check out the Delaware Chenango Madison Otsego BOCES for cooperative purchasing. The enclosed memo outlines the resolutions that you will vote on later. We will not subscribe if it is not a cost saving measure.
- Enclosed is the opening school enrollment and attendance. This document also includes class sizes as of the end of last week. There is a significant increase in homeless students and students with disabilities.
- Summer School Report – Regents scores were not great. We ask why those students aren't doing better. The credit recovery program is continuing which means the students are not quite finished. We had good luck with our special education students. Seniors need multiple strands. Poor attendance, failures and not going to summer school are indicators. The first 30 days for freshman is crucial. This can predict drop-outs.
- Middle School Summer School had low numbers this year as they had 25 students. We reduced allowed absences from five to three days. Students that are not successful definitely are red flagged for drop-outs. Students that are not successful with the 65 grade on report card. This program would definitely be beneficial for students not meeting the ELA and Math scores but the program would require more staff.
- There will be a meeting for the Education Foundation on September 28<sup>th</sup> at 6:00 pm. Do they want to create a board of directors? Do they want to pursue the foundation? Those will be a couple of the questions pursued.
- There is an updated committee meeting sheet enclosed. Policy committee meetings are going to be changed to the first Tuesday of each month.
- Looking at the public information sheet, you can see that things don't slow down over the summer.
- Mr. Tomlinson handed out documents about mandates. He plans to develop a series of Fact Sheets. This one in particular is a draft on school mandates. So far it is a list of 151 mandates and is not complete yet.

#### REPORT FROM THE SCHOOL BUSINESS ADMINISTRATOR

- The Audit Committee will be meeting on October 13<sup>th</sup> at 5:00 to go over the recent audit.
- Mr. Zumbolo spoke about the tax cap. There may be some support on the side of the state. 2% is included in tax levy or the consumer price index whichever is lower. There may be some exceptions.

#### REPORT FROM THE STUDENT REPRESENTATIVE

- New student representative Mayur Patel reported that the start of the school year has been good so far. Class elections were held and the results were handed out to board members. The fundraiser by the football team for Schoharie was a big success. Homecoming is coming up. It is going to be a good year.

#### REPORT FROM THE DIRECTOR OF OPERATIONS AND SAFETY

- The transportation department is doing good so far. We have only had some minor issues. The buses are full and we needed to hire back one aide.
- Mr. Carney presented the Project SAVE information. This information will be made available to the public.

#### REPORT FROM THE BOARD OF EDUCATION PRESIDENT

- The board underwent some training recently. We covered building level goals, APPR, roles and responsibilities of Board of Education members and the tax cap. We are trying to become a better board. We also finalized the goals.

#### REPORTS FROM COMMITTEES

- Policy – Most of our review was of boilerplate attorney policy.
- Buildings & Grounds – We recently toured all of the grounds. Everything looks to be in nice shape. It is being taken care of.
- Finance – Marco put together a nice compact treasurer's report. Easy to read.

#### REMARKS FROM BOARD MEMBERS

- Mr. DeZolt – First, I really enjoy getting back out to the events. The football team is making headway. Last month I was listening to Mr. Graham talking about his document. Stephen, you said nothing out of line. I think that this will be another challenging year.
- Mr. Minkler – I am not a huge fan of seminars and retreats but I was very happy with the one that we had. It was valuable to have discussion and share things not related to an agenda.
- Mrs. Stewart – It is a nice start to the school year. Things are going well this year. Mayur, I can't believe that you are a senior.
- Mr. Szumowski – I enjoyed our time together on the retreat. Kudos to the football team for their relief effort. I am proud to be associated with this school.
- Mr. Chizek – Good luck to Robin as she leaves for DC. I would like to welcome Mayur to the board. Girls soccer is going in the right direction. The boys are phenomenal.
- Mr. Buchanan – I echo all of that. I witnessed this past week-end at Eagle Mills. The kids did a great job. We never have a problem with our kids. The retreat was good.
- Mr. Boswell – We seem to get along well.

#### NEW BUSINESS REPORT

##### JULY AND AUGUST TREASURER'S REPORT

Mrs. Stewart moved, seconded by Mr. Boswell, to approve the July and August Treasurer's Reports.

After discussion Mr. Minkler moved, seconded by Mr.

Buchanan to table the July and August treasurer's reports until October.

Ayes 7      Nays 0      Motion carried.

##### BUDGET TRANSFERS

Mrs. Stewart moved, seconded by Mr. Chizek, to approve the following resolution:

**Whereas**, the Broadalbin-Perth Board of Education is responsible for a balanced budget, and

**Whereas**, a balanced budget is comprised of function line item code expenditures not exceeding the budgeted appropriations, and

**Whereas**, the Broadalbin-Perth Board of Education consider a budget transfer for any function line item appropriation that is exceeded by its expenditure, and

**Whereas**, a budget transfer from function to function requires appropriate authorization by the Broadalbin-Perth Board of Education, and

**Now Therefore Be It Resolved**, that \$984,000 be transferred to line item functions where appropriations are exceeded by expenditures.

Ayes 7      Nays 0      Motion carried.

#### GOALS

Mrs. Stewart moved, seconded by Mr. Boswell, to approve the following resolution:

**Whereas**, establishing goals for the school year is an important responsibility of the Board of Education, and **Whereas**, the Board of Education embarked upon the goal setting process through meetings and discussions, and **Now Therefore Be It Resolved**, that the appended Board of Education goals, action plans and outcomes are hereby adopted for the 2011-12 school year.

Ayes 7      Nays 0      Motion carried.

#### SOLID WASTE BID

Mr. Buchanan moved, seconded by Mr. Minkler, to approve the following resolution:

**Whereas**, the Broadalbin-Perth Central School District requested proposals for solid waste removal services, and **Whereas**, proposals were received from three vendors and evaluated, and **Whereas**, the Central Administration has reviewed the submission and subsequently recommends that Waste Management be awarded the bid as the low bidder for the contract year of October 1, 2011 through September 30, 2013, **Now Therefore Be It Resolved**, that Waste Management of West Seneca, New York be awarded the solid waste removal contract according to the charges outlined within the proposal.

Ayes 7      Nays 0      Motion carried.

#### COOPERATIVE BIDS

Mr. Minkler moved, seconded by Mrs. Stewart, to approve the following resolutions:

**WHEREAS**, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS** The Broadalbin-Perth Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, The Broadalbin-Perth Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

**BE IT RESOLVED**, That the Board of Education of the Broadalbin-Perth Central School District hereby appoints the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and

**BE IT FURTHER RESOLVED**, That the Board of Education of the Broadalbin-Perth Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED**, That the Board of Education of the Broadalbin-Perth Central School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations

of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**WHEREAS,** The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,** The Broadalbin-Perth Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,** The Broadalbin-Perth Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,** That the Board of Education of the Broadalbin-Perth Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,** That the Board of Education of the Broadalbin-Perth Central School District listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,** That the Board of Education of the Broadalbin-Perth Central School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**WHEREAS,** It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,** The Broadalbin-Perth Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,** The Broadalbin-Perth Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

**BE IT RESOLVED,** That the Board of Education of the Broadalbin-Perth Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,** That the Board of Education of the Broadalbin-Perth Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED**, that the Board of Education of the Broadalbin-Perth Central School District listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Ayes 7 Nays 0 Motion carried

**APPR PLAN**

Mr. Boswell moved, seconded by Mr. Chizek, to approve the following resolution:

**Whereas**, the Broadalbin-Perth Central School Board of Education is required to notify all member of the community of the Annual Professional Performance Review statute of *Education Law* §3012-c and section 30-2 of the Regulations of the Board of Regents on the District website, and,

**Whereas**, the Annual Professional Performance Review plan posted on the District website on September 1<sup>st</sup>, 2011 meets this requirement, and

**Whereas**, the posted Annual Professional Performance Review plan clearly states the modification of this plan upon successful complete and adoption of a successor agreement to the current collective bargaining agreement with the BPTA after June, 30, 2011, and

**Now Therefore Be It Resolved**, that the recommended APPR plan be hereby approved:

Ayes 7 Nays 0 Motion carried.

**TRANSPORTATION REQUEST**

Mr. Buchanan moved, seconded by Mr. Chizek to approve a transportation request submitted on behalf of a tuition student. The student's home is on one of our bus routes.

Ayes 7 Nays 0 Motion carried.

**2<sup>ND</sup> READING POLICY 4.4.2**

Mr. Chizek moved, seconded by Mr. Boswell, to approve the second reading of Policy 4.4.2 Fund Balance Policy in Accordance with GASB Statement No. 54.

Ayes 7 Nays 0 Motion carried.

**1<sup>ST</sup> READING POLICIES**

There was a first reading and discussion of the following policies. Policy 2.8.2 Compliance with Title IX of the Education Amendments of 1972, Administrative Regulation 2.8.3A Compliance Plan for Section 504 of the Rehabilitation Act of 1973, Policy 7.1.3 mandatory Injury Intervention Training and Policy 8.1.5 Social Media Guidelines.

**EXECUTIVE SESSION**

At 9:02 p.m. Mrs. Stewart moved, seconded by Mr. Boswell, to go into executive session to discuss a particular person. The motion was unanimously carried.

**RECONVENE**

At 9:32 p.m., Mrs. Stewart moved, seconded by Mr. Minkler to reconvene. The motion was unanimously carried.

**PERSONNEL ACTION**

Mrs. Stewart moved, seconded by Mr. Chizek, to approve the following Personnel Action items. The motion was unanimously carried.

**APPOINTMENTS**

Cornell, Timothy	term appointment as a Teaching Assistant from September 6, 2011 through April 8, 2012	\$11.52/hr.
Contino, Caryn	term appointment as a Teacher to fill a maternity leave from September 6-October 7, 2011.	\$110/day
Contino, Caryn	term appointment as a Teacher to fill a maternity leave from October 29, 2011-February 1, 2012	\$110/day
Contino, Caryn	as permanent substitute at the high school for the 2011-12 school year	\$90/day
Topper, Deborah	as Instructional Technology Coordinator for the 2011-12 school year	\$8,330.00

Forest, Kristen	as IS Sunrise Math Teacher for the 2011-2012 school year, retroactive to Sept. 6, 2011 at 1/7 of salary	\$6,717.28
Thompson, Zoe	as MS ELA AIS for the 2011-2012 school year, retroactive to Sept. 6, 2011 at 1/7 of salary	\$9,872.52
Mucilli, Frank	as Permanent Substitute for the 2011-2012 school year	\$85 per day
Simonson, Charla	as tutor for the Out of School Suspension program on a per diem basis for the 2011-12 school year	\$29.64/hour
Lyons, Hilary	as tutor for the Out of School Suspension program on a per diem basis for the 2011-12 school year	\$29.64/hour
Gottung, Marshall	as tutor for the Out of School Suspension program on a per diem basis for the 2011-12 school year	\$29.64/hour
Laird, Elizabeth	as substitute Out of School Suspension program tutor on a per diem basis for the 2011-12 school year	\$29.64/hour
Argotsinger, Susan	as substitute Out of School Suspension program tutor on a per diem basis for the 2011-12 school year	\$29.64/hour
Hibbitts, Daniel	as tutor for a student at 2 hours per day, 5 days per week through the end of October	\$29.64/hour
Hall, Diane	term appointment as Social Worker from September 6, 2011 through November 25, 2011 at MS Step 1 pro-rated, in order to fill a maternity leave of absence for Andrea Hamill	\$6,331.18
Bellandi, Cherise	as substitute for the After School Program for the 2011-12 school year	\$11.52
VanSchaick, Lisa	as substitute for the After School Program for the 2011-12 school year	\$11.52
Jennings, Jeff	as National Honor Society Co-Advisor for the 2011-12 school year	\$369.00
Mucilli, Tony	as National Honor Society Co-Advisor for the 2011-12 school year	\$369.00
Bond, Lynn	as Student Council Co-Advisor for the 2011-12 school year	\$369.00
Ingersoll, Jed	as Student Council Co-Advisor for the 2011-12 school year	\$369.00
Sullivan, Anne	as Key Club Co-Advisor for the 2011-12 school year	\$369.00
Eipp, Billy	as Key Club Co-Advisor for the 2011-12 school year	\$369.00
Gottung, Marshall	as SADD Co-Advisor for the 2011-12 school year	\$858.00
Simonson, Charla	as SADD Co-Advisor for the 2011-12 school year	\$858.00
Carroll, Wendy	as Hobby Club Advisor for the 2011-12 school year	\$738.00
Washburn, Harrie	as School Store Advisor for the 2011-12 school year	\$738.00
Spraker, Alycia	as Drama Club Advisor for the 2011-12 school year	\$738.00
Simonson, Charla	as Odyssey of the Mind Advisor for the 2011-12 school year	\$1,820.00
Plunkett, Christine	as Odyssey of the Mind Advisor for the 2011-12 school year	\$1,820.00
Calvello, Michael	as Marching Band Director for the 2011-12 school year	\$1,820.00
Calvello, Michael	as Jazz Ensemble Director for the 2011-12 school year	\$718.00
Carroll, Wendy	as HS Yearbook Advisor for the 2011-12 school year	\$1,248.00
Horton, Nora	as HS Yearbook Financial Advisor for the 2011-12 school year	\$738.00
Simonds, Dan	as Masterminds Advisor for the 2011-12 school year	\$738.00
Bond, Lynn	as Freshman Class Co-Advisor for the 2011-12 school year	\$1,300.00
Sullivan, Anne	as Freshman Class Co-Advisor for the 2011-12 school year	\$1,300.00
Sanford, Jennifer	as Sophomore Class Co-Advisor for the 2011-12 school year	\$1,300.00
Laird, Elizabeth	as Sophomore Class Co-Advisor for the 2011-12 school year	\$1,300.00
Washburn, Harrie	as Junior Class Co-Advisor for the 2011-12 school year	\$1,976.00
Kotraba, Chris	as Junior Class Co-Advisor for the 2011-12 school year	\$1,976.00
Gottung, Marshall	as Senior Class Co-Advisor for the 2011-12 school year	\$1,976.00
Martin, Kelli	as Senior Class Co-Advisor for the 2011-12 school year	\$1,976.00
Sengenberger, Cindy	as Animal Lover's Club Advisor for the 2011-12 school year	\$738.00
Quackenbush, Katherine	as Art Club Advisor for the 2011-12 school year	\$738.00
Wiltey, Dave	as Cross Country Ski Club Advisor for the 2011-12 school year	\$738.00
Wiltey, Dave	as Technology Club Advisor for the 2011-12 school year	\$738.00
Nasner, Michele	as 7th Grade Project Adventure Co-Advisor for the 2011-12 school year	\$369.00
Cotter, Shawn	as 7th Grade Project Adventure Co-Advisor for the 2011-12 school year	\$369.00
Nasner, Michele	as 8th Grade Project Adventure Co-Advisor for the 2011-12 school year	\$369.00
Cotter, Shawn	as 8th Grade Project Adventure Co-Advisor for the 2011-12 school year	\$369.00
Baker, John	as Student Council Advisor for the 2011-12 school year	\$738.00
Baker, John	as Travel Club Advisor for the 2011-12 school year	\$738.00
Thomas, Dawn	as National Junior Honor Society Advisor for the 2011-12 school year	\$738.00
Baker, John	as MS Yearbook Co-Advisor for the 2011-12 school year	\$624.00
Nichols, Kim	as MS Yearbook Co-Advisor for the 2011-12 school year	\$624.00

Bixby, Brianne	as Middle School Jazz Band advisor for the 2011-12 school year	\$718.00
Simonds, Katie	as Elementary Yearbook Co-Advisor for the 2011-12 school year	\$811.00
Sikora, Kim	as Book Club Advisor for the 2011-12 school year	\$738.00
Bakuzonis, Bryan	as Student Council Advisor for the 2011-12 school year	\$738.00
Glasser, Flo	as School Store Advisor for the 2011-12 school year	\$738.00
Caughey, Lisa	as Running Club Advisor for the 2011-12 school year	\$738.00
Buchanan, Kim	as Elementary Yearbook Co-Advisor for the 2011-12 school year	\$811.00
Buchanan, Kim	as TLC School Store Advisor for the 2011-12 school year	\$738.00
Schwartz, Kristie	as Elementary Ski Club Advisor for the 2011-12 school year	\$738.00
Izzo, Thad	as Elementary Ski Club Advisor for the 2011-12 school year	\$738.00
Sullivan, Sandy	as W.A.L.K. Club Advisor for the 2011-12 school year	\$738.00
Schwartz, Kristie	as F.I.T. Club Advisor for the 2011-12 school year	\$738.00

### **LEAVE OF ABSENCE**

Spraker, Alycia	leave of absence from October 29, 2011 through February 1, 2012 for the purpose of maternity leave
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### **RESIGNATION**

Davis, Emily	resignation as Middle School Band Advisor for the 2011-12 school year
Bialahoski, Sarah	resignation as a Teaching Assistant, effective September 19, 2011 in order to pursue other employment
Hisert, Debra	resignation as a substitute Bus Aide, effective September 19, 2011
Cowles, Mary Lee	resignation for the purpose of retirement after 22 years of service in the food service department, effective September 1, 2011

ADJOURN

At 9:33 p.m., Mr. Buchanan moved, seconded by Mr. Chizek to Adjourn. The motion was unanimously carried.

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Georgia L. Baldwin, District Clerk