

BOARD OF EDUCATION POLICY

Definition of Policy

The development of policy is the primary responsibility of the Board of Education. Policies, derived from planning and evaluation, serve to guide the Board of Education in its operation and the administrative staff in the execution of their responsibilities.

Approved policies will communicate the School District's philosophy, objectives and Board decisions to the community, the staff, and the students.

Input to Policy Development and Revision

The Board recognizes its responsibility to seek input from district staff, the public and students as it formulates or revises policies. The Board itself, or through delegation to the Superintendent, will assure that those members of the Broadalbin-Perth School community affected by a policy are provided with the opportunity to assist in the formulation or revision of the policy prior to formal consideration by the Board.

Adoption, Amendment or Deletion of Policies

Except for policy actions to be taken on emergency measures, the adoption, amendment or deletion of Board policies shall follow the process below. This process will take place during at least two regular meetings of the Board.

1. Announcement and distribution of proposed new or revised policies as an agenda item of information.
2. Opportunity for public reactions to policy proposals.
3. As appropriate, Board discussion of policy proposals.

The vote to adopt or not to adopt shall follow by at least four weeks from the meeting at which a policy proposal is first placed on the agenda.

1. Prior to adoption, the public shall be afforded the opportunity to specifically comment on the proposed policy; said policy proposals shall be titled and coded as appropriate.
2. Policies and amendments adopted by the Board shall become a part of the minutes of the meeting at which they are adopted.
3. Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is noted in the resolution.
4. Adoption shall require an affirmative vote of at least four members of the Board of Education.

On matters of unusual urgency, the Board by two-thirds vote may waive the four-week limitation and take action to adopt or revise existing policies.

Review of Policies

The Superintendent is responsible on an annual basis for providing the Board of Education with a review of all policies. This review will include recommendations for the addition, amendment or deletion of policies. This policy shall not inhibit the review of policies at any time that it is deemed necessary. All policies under review will be discussed individually at public Board of Education meetings. Any community member wishing to provide input should do so during the public comment period of the Board of Education meeting during which the policy is reviewed.

Informing the School Community about Board Policies

The Superintendent is charged with assuring that an ongoing process is implemented to inform the school community including district staff, parents, students and the public at large regarding the policies of the Board of Education. This process must include the placement of copies of the Policy Handbook in appropriate public places and on the district website. In addition, the public is to receive notice of the availability for review of the Handbook at these public places.