

SCHOOL LUNCH CHARGE POLICY

Although not required by law, the District will allow staff and students to charge limited items from the School Lunch program. The Superintendent is charged with establishing the process for charge allowance and outstanding balance collection.

Student Charges

Students are allowed to continue to receive full lunches (protein, fruit/vegetable, milk) when their accounts run in deficit. Students in grades PreK-2 will continue to be served a hot lunch during deficit periods. Students in grades 3-8 will only be served alternate meals (i.e. peanut butter and jelly sandwiches, cheese sandwiches, or equivalent) until their account is properly funded. Students in grades 9-12 are not allowed to charge school meals. Students, regardless of grade level, may not obtain any 'a la carte' items when their accounts are in deficit.

The method for collecting overdue lunch charges from students is as follows:

- When a student account reaches \$5.00 overdue, an automated telephone call is made to the parents/guardians as a reminder of deficit balance
- When a student account reaches \$10.00 overdue, a second automated phone call process is initiated requesting immediate payment
- In the event that a student's deficit balance continues to grow, the district reserves the right to utilize the services of collection agencies or small claims courts.