

**VOLUNTEERS IN THE SCHOOL**

Just as there are individuals who for reasons of training, experience, or personal characteristics may be invited by the Board of Education to assist in areas of special concern, so too are there persons whose special characteristics would enable them to assist staff members in the educational program. The Board of Education encourages the development and maintenance of those kinds of programs wherein the talents of such persons may be utilized for the benefit of the school community.

The Board of Education endorses the development of a school volunteer program to support the instructional, interscholastic athletic, and co-curricular activities of the district. Approved volunteers are to serve the district under the direct supervision of teachers, coaches, or administrative personnel. Further, volunteers may serve on an occasional basis (field trip chaperones, room mothers, speakers) or on a long-term basis (athletic coaches, Odyssey of the Mind coaches, etc.) All volunteers are expected to comply with the rules and regulations set forth by the district.

The teaching staff, subject to the approval of the building principal, may solicit occasional volunteers. Individuals serving on occasional basis should be provided guidelines, by the supervisor, prior to interaction with students.

Long term volunteers and coaches will be solicited according to the needs of the district, as determined by the instructional staff, athletic director, and administrative staff. Long term volunteers must complete a district application form and are subject to a more extensive screening process than individuals serving on an occasional basis. Each long term volunteer, other than volunteer coaches, must be interviewed by the building principal, recommended to the Superintendent, who in turn recommends the appointment to the Board of Education. Volunteer coaches, must obtain coaching licenses issued by the state, be interviewed by the Athletic Director, and recommended by the Superintendent to the Board of Education.

The Board of Education directs the Superintendent to develop administrative regulations to implement this policy.