

# EMPLOYMENT APPLICATION FOR TEACHING STAFF



BROADALBIN-PERTH CENTRAL SCHOOL DISTRICT  
20 PINE STREET BROADALBIN, NEW YORK 12025

## PERSONAL DATA:

NAME \_\_\_\_\_ S.S.NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

## POSITIONS FOR WHICH YOU ARE APPLYING:

GRADE LEVEL	SUBJECT/SERVICE
ELEMENTARY (PreK-2)	_____
INTERMEDIATE (Grades 3-5)	_____
MIDDLE (Grades 6-8)	_____
HIGH (Grades 9-12)	_____
SPECIAL AREAS (Psychologist, Music, Art, etc.)	_____

**CERTIFICATIONS:** Please include Grade, Type and/or Subject of certification held and include copies.

TITLE OF CERTIFICATION HELD	STATE	NUMBER	CQ	PROV	PERM	EFFECTIVE DATES
1. _____	_____	_____				_____
2. _____	_____	_____				_____
3. _____	_____	_____				_____

## EDUCATIONAL PREPARATION:

	NAME OF INSTITUTION	CITY/STATE	MINOR/MAJOR	DEGREE	DATE
HIGH SCHOOL	_____	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____	_____
POST GRAD.	_____	_____	_____	_____	_____
POST GRAD.	_____	_____	_____	_____	_____

**TEACHING EXPERIENCE:**

<b>DATES (mm/yy)</b>	<b>SCHOOL NAME</b>	<b>CITY/STATE</b>	<b>GRADE/SUBJECTS</b>

**PART-TIME TEACHING**


**SUBSTITUTE TEACHING**


**STUDENT TEACHING**


Have you ever received tenure in another school district? **YES**      **NO**

If yes, please indicate the name, address, phone number of the district: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date recommended for tenure: \_\_\_\_\_ Effective date of tenure: \_\_\_\_\_

**RELATED EDUCATIONAL EXPERIENCES & INTERESTS: (e.g. coaching, clubs, hobbies, co-curricular, etc.)**

**DATES: (FROM - TO)**

**NATURE OF EXPERIENCE**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**REFERENCES:** List the names of those individuals (student teaching supervisors, principals, department heads) who have closely observed your work as a teacher or employee or as a student. If your experience consists solely of student teaching, please list your principals, college supervisor and supervising teachers. Be sure to have your placement credentials (minimum of 3 recent letters of reference) forwarded to the Personnel Office.

**REFERENCE NAME/POSITION**

**ADDRESS, CITY/STATE, ZIP**

**PHONE**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**Briefly give additional information of interest or value regarding your candidacy which will help us to know you better as a candidate for this position. In your own handwriting, please write this information in the space provided.**

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The Broadalbin-Perth Central School District does not discriminate on the basis of sex in the educational programs which it operates and does not discriminate in employment as directed by Title IX of the Educational Amendments of 1972.

In accordance with State Law, Governor's Executive Order 40 and Section 504 of the Federal Rehabilitation Act of 1973, the Broadalbin-Perth Central School District does not discriminate against handicapped persons in access to employment, during employment, or in any of its programs and activities.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Please respond to each question:**

- A.** Have you ever resigned from a position rather than face disciplinary action? . . . . . **Yes No**
- B.** Has any disciplinary action been brought against you which resulted in you being discharged from employment? . . . . . **Yes No**
- C.** Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable or which was issued under other than honorable circumstances? . . . **Yes No**
- D.** Have you ever been convicted for any crime (felony or misdemeanor)? . . . . . **Yes No**
- E.** Are you now under any charges for any crime (felony or misdemeanor)? . . . . . **Yes No**
- F.** Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any questions? . . . . . **Yes No**
- G.** Have you ever had a teaching credential revoked, suspended or annulled? . . . . . **Yes No**
- H.** Have disciplinary proceedings ever been initiated against you pursuant to New York State Education Law Section 3020? . . . . . **Yes No**

**If you answered YES to any of the questions above**, provide on a separate sheet of paper the specifics or an explanation for the response. If you elect not to provide specifics, however, or if such an explanation is insufficient, a confidential investigation may be initiated. We may also request official copies of court records including disposition. None of the above circumstances represents an automatic bar to teaching certification. Article 23A of the NYS Correction Law prohibits discrimination for previous criminal conviction except under specific circumstances.

The material, information, and/or other data obtained, collected or sought during the search process is the property of the Broadalbin-Perth Central School District and may be shared with persons engaged in the search proceedings. This information may be the subject of inquiry by the consultant as he/she conducts a study of the background, experience, and educational activities of the candidates. Accordingly, I agree to release from liability those persons giving information about me so long as the information is related to the responsibilities, duties and/or functions of the position for which I have applied. I understand that none of the information, noted above, will be available to me except as may be required under state or federal laws or regulations. I also understand that willful misrepresentation of any actual fact contained in this application is cause for disqualification of my candidacy for the position or if hired or retained, dismissal from the position and loss of tenure rights.

**AFFIDAVIT: Under penalties of perjury, I declare and affirm that the statements made in the foregoing application, including accompanying statements, are true, complete and accurate.**

**Date** \_\_\_\_\_ **Signature of Applicant** \_\_\_\_\_

**PLEASE COMPLETE ALL QUESTIONS, ATTACH THREE (3) LETTERS OF REFERENCE, AND FORWARD TO:**

Stephen Tomlinson, Superintendent  
Broadalbin-Perth Central School District  
20 Pine Street  
Broadalbin, New York 12025

The Broadalbin-Perth Central School District does not discriminate on the basis of race, color, creed, sex, age, marital status, disabilities, national origin, or past arrests or convictions.